A black and white logo

Description automatically generated

**Vacancy on the Parish Council for Larkfield Ward**

**Being a Councillor**

**The Parish Council needs a new team member; if you think you would like to get involved and are over 18 years of age contact the Clerk on 0113 250 3680, download the application form from** [**www.rawdonparishcouncil.gov.uk**](http://www.rawdonparishcouncil.gov.uk) **or email** [**clerk@rawdonparishcouncil.gov.uk**](mailto:clerk@rawdonparishcouncil.gov.uk)

**The Closing date for applications is Friday 13th December 2024 5pm**

# What is a councillor?

Councillors are elected to represent an individual geographical unit on the council, known as a ward or - parish. They are generally elected by the public every four years, but there is a Co-option space available on the Parish Council following the resignation of Councillor Kieran Harris.

# What do councillors do?

Councillors have three main components to their work.

1. ***Decision making*** - Through meetings and attending committees with other elected members, councillors decide which activities to support, where money should be spent, what services should be delivered and what policies should be implemented.
2. ***Monitoring*** - Councillors make sure that their decisions lead to efficient and effective services by keeping an eye on how well things are working.
3. ***Getting involved locally*** - As local representatives, councillors have responsibilities towards their constituents and local organisations. These responsibilities and duties often depend on what the councillor wants to achieve and how much time is available, and may include:

* Going to meetings of local organisations
* Going to meetings of bodies affecting the wider community
* Taking up issues on behalf of members of the public
* Supporting our events

# How much time does it take up?

The Council and Planning Committee meet on Wednesday evenings. You will need to attend up to 2 meetings a month and will need to prepare for the meeting by reading the papers. Our active programme of community events requires additional time in June, October, November & December. Obviously there are some councillors who spend more time - and some less, but in the main, being a, parish councillor is an enjoyable way of contributing to your community, and helping to make it a better place to live and work.

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should be comfortable working electronically. You should have a positive outlook and a can-do attitude and be willing to work as part of a team. If after reading this notice you are interested in applying please contact the clerk to the council using the above details.