



**Minutes of a Meeting of Council held on Wednesday 16<sup>th</sup> February 2022 at 7.30 pm at Greenacre Hall**

**Present Cllrs Hunt, Barber, Buxton, Collins, Taylor, Wadsworth & Warrior**

**FC/2021/92 Public Participation**

NIL

**FC/2021/93 Apologies for absence submitted to the Clerk and reasons for absence**

It was **resolved** to note apologies and to accept the reasons for absence from Cllr Shemilt

**FC/2021/94 Declarations of Interests**

NIL

**FC/2021/95 Minutes of the previous meeting**

It was **resolved** to accept the minutes as a true record of what transpired at the meeting

**FC/2021/96 Arrangements for the celebration of the Platinum Jubilee in June 2022**

Members reviewed the quotations for security (£583) and the fairground (£3100) and it was **resolved** to accept the quotations. It was further **resolved** to nominate a Stroke charity as the charity for the event. No stalls permitted except those provided by the funfair(max 6 to include the pizza and sweet stalls).

**FC/2021/97 Items to be raised at the ACC and appointment of a new representative following the resignation of Roland Gilmore.**

It was **resolved** that there were no specific items to be raised and that Cllr Barber attend the March meeting as the Parish Council representative.

**FC/2021/98 Update on the carpark project and agree actions**

It was **resolved** to make a presentation of the latest proposals at the Neighbourhood Plan Consultation Event

**FC/2021/99 Update on the Neighbourhood Plan and agree actions**

Members having reviewed the document **resolved** to adopt the draft plan as circulated subject to minor editorial amendments if required and to commence Regulation 14 consultation from

28<sup>th</sup> February 2022. A special edition of Rawdon Matters was approved for printing and delivery.

**FC/2021/100 Replacement crib at the bus stop**

Item deferred

**FC/2021/101 Proposals on future funding of Celebratory Lighting**

Cllr Wadsworth advised that the Area Committee wished to pass the relevant funding for the Harrogate Road tree lights to the Parish Council. It was **resolved** that the Parish Council would accept the funding.

**FC/2021/102 Locations for dog poo signage**

Members considered locations and signage options. It was **resolved** that Cllr Collins would try to source some roundels from LCC and Cllr Hunt would investigate obtaining some Keep Britain Tidy signage.

**FC/2021/103 Arrangements for the cleaning of road signs**

The working party members confirmed they had reviewed the draft risk assessment. It was **resolved** that Cllr Taylor would obtain a quotation for new hi-viz waistcoats.

**FC/2021/104 Internal Controls Review Report from Cllr Shemilt**

Members reviewed Cllr Shemilt's report as circulated and it was **resolved** to accept the report.

**FC/2021/105 Review of the effectiveness in internal audit and controls**

Members reviewed the current arrangements and it was **resolved** that the arrangements remained effective and appropriate for Rawdon Parish Council

**FC/2021/106 Review of the financial risk assessment**

Members reviewed the updated financial risk assessment and it was **resolved** to adopt the risk assessment.

**FC/2021/107 Year to date finance report**

Members reviewed the year to date finance report and it was **resolved** to accept the report.

**FC/2021/108 Approval of payments in accordance with the schedule of payments**

It was **resolved** to make the following payments

Payroll	1366.14
Final Payment Website	570.00
Plans	360.00
In Bloom Grant	500.00
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Total	2796.14

**FC/2021/109 Reports of matters that members and the Clerk would like to draw to the attention of Council. Such matters to be noted on appropriate agenda.**

First Aid Training 12<sup>th</sup> March 2022  
Option to obtain the sleigh from Light Media

**FC/2021/110 Exclusion of press and public for the next item of business**

It was **resolved** to exclude press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 S1 for consideration of the next items of business as the subject for discussion relates to staff employment.

**FC/2021/111 Report from the Chairman concerning the Clerk's appraisal**

The Chairman reported the outcome of the Clerk's recent appraisal which members concurred with.