



**Minutes of the Annual Meeting of Council held on Wednesday 18<sup>th</sup> May 2022 on the rising of the Planning Committee at Greenacre Hall**

Present Cllrs Hunt, Buxton, Carr, Collins, Taylor and Wadsworth

**FC/2022/1 Election of Chairman and Acceptance of Office**

It was **resolved** that Cllr Hunt be elected as Chairman for the civic year 2022-23 and the acceptance of office was duly signed

**FC/2022/2 Election of Vice Chairman**

It was **resolved** that Cllr Taylor be elected Vice Chairman for the civic year 2022-23

**FC/2022/3 Appointment of members to the Planning Committee**

It was **resolved** that Cllrs Barber, Buxton, Carr, Collins, Shemilt, Taylor, Wadsworth and Warrior be elected to the Committee. It was further **resolved** that the Chairman attend as an ex-officio member.

**FC/2022/4 Appointment of Chairman & Vice Chairman of the Planning Committee**

It was **resolved** to elect Cllr Collins as Chairman of the Planning Committee and Cllr Barber as Vice Chairman of the Planning Committee for the civic year 2022-23

**FC/2022/5 Appointment of members to outside bodies**

It was **resolved** to make the following appointments  
**Airport Consultative Committee – Cllr Carr**  
**Yorkshire Local Councils Association – Chairman and Vice Chairman**  
**Governor for Rawdon Littlemoor School – Cllr Buxton expressed an interest and will discuss with the headteacher**

**FC/2022/6 Public Participation**

NIL

**FC/2022/7 Apologies for absence submitted to the Clerk and consideration of the reasons for absence**

It was **resolved** to note apologies and accept the reasons for absence from Cllrs Barber, Shemilt and Warrior

**FC/2022/8      Declarations of Interests**

NIL

**FC/2022/9      Minutes of the previous meeting**

It was **resolved** to accept the minutes as a true record of what transpired at the meeting

**FC/2022/10    Internal Auditor's Report and actions arising from it**

Members reviewed and report and it was **resolved** to accept the report and noted the requirement to appoint a new internal auditor for 2022-23 as Mrs Brown is retiring. Members recorded their thanks for Mrs Brown's work.

**FC/2022/11    Annual Governance Statement**

Members considered the annual governance statement assurances and it was **resolved** to respond affirmatively to each declaration.

**FC/2022/12    Accounting Statements for 2021-22**

Members reviewed the accounting statements and its was **resolved** to approve the accounting statements for 2022-23

**FC/2022/13    Review of the LGPS Employer Discretions Statement**

Members reviewed the discretions and it was resolved to adopt the model discretions as this does not fetter the Council

**FC/2022/14    Arrangements for the celebration of the Platinum Jubilee in June 2022**

Members reviewed the final arrangements and confirmed the timings for the carpark closure, volunteer arrival times and litterpicking times.

**FC/2022/15    Update on the Neighbourhood Plan consultation**

The Chairman reported that Leeds City Council had created a delay in the consultation and would be responding formally by Friday 10<sup>th</sup> June.

**FC/2022/16    Update on the crib project and the refurbishment of the sleigh**

Deferred

**FC/2022/17    Aireborough Together permission to use the Parish Council logo**

It was **resolved** that Aireborough Together was suitable organisation to engage with and use of the logo be permitted.

**FC/2022/18    Year to date finance report**

Members reviewed the report and it was **resolved** to accept the report.

**FC/2022/19 Approval of payments in accordance with the schedule of payments**

It was **resolved** to make the following payments

|           |                |
|-----------|----------------|
| Payroll   | 1402.19        |
| Internal  |                |
| Audit     | 180.00         |
| Insurance | <u>685.36</u>  |
|           | <u>2267.55</u> |

**FC/2022/20 Reports of matters that members and the Clerk would like to draw to the attention of Council. Such matters to be noted on appropriate agenda.**

Cllr Taylor can arrange a tour of the new Benton Park School building  
Peter Pan Nursery is closing  
Riverbank project – invite co-ordinator to next meeting